

unit four

Jobs, jobs, jobs Explain what some of these people do in their jobs.

- | | | | | |
|-----------------|---------------|------------------|----------------|------------------------|
| 1. lawyer | 2. scientist | 3. journalist | 4. electrician | 5. air steward(ess) |
| 6. lorry driver | 7. secretary | 8. postman | 9. disc jockey | 10. farmer |
| 11. vet | 12. chef | 13. receptionist | 14. mechanic | 15. check-out operator |
| 16. policeman | 17. architect | 18. politician | 19. nurse | 20. waiter/waitress |

Salaries Match these salaries to the jobs in the box below.

- | | | |
|------------------|------------------|-------------------|
| 1. £63,000 _____ | 2. £50,000 _____ | 3. £37,000 _____ |
| 4. £32,000 _____ | 5. £30,000 _____ | 6. £27,000 _____ |
| 7. £24,500 _____ | 8. £20,000 _____ | 9. £15,000 _____ |
| | | 10. £10,000 _____ |

Teacher	Accountant	Electrician	Waiter/ess	Train driver	Gardener
Doctor	Sales representative	Solicitor/Lawyer	Road construction worker		

Which floor? Five women work on different floors in the same office block in London. Read the information and decide where they work, and how they get to work. They work in these places: Human Resources, Accounts, Managing Director's office, Reception and Sales.

<p>Fourth floor</p> <p>_____</p> <p>Name: _____</p> <p>Transport: _____</p>
<p>Third floor</p> <p>Human Resources</p> <p>Name: _____</p> <p>Transport: _____</p>
<p>Second floor</p> <p>_____</p> <p>Name: _____</p> <p>Transport: _____</p>
<p>First floor</p> <p>_____</p> <p>Name: _____</p> <p>Transport: _____</p>
<p>Ground floor</p> <p>_____</p> <p>Name: _____</p> <p>Transport: _____</p>

Rhiannon spends most of day answering the phone.
 Megan is a Personal Assistant – she organises her boss's day.
 Eleanor interviews new employees and gives them contracts.
 Sascha usually sits at her computer dealing with figures.
 Natasha spends a lot of time dealing with clients.
 Natasha works on the second floor.
 Sascha works below everyone except Rhiannon.
 Eleanor works above Natasha but below Megan.
 Sascha can't drive.
 Megan catches the bus every morning.
 The person who works on the second floor walks to work.
 Rhiannon gets a lot of exercise on her way to work.



The Vikings

Norse, the language of the Danes had the same Germanic roots as Old English, so the Danes and Saxons could understand each other more or less. The effect of these two cultures coming together was that the language of Old English became more simplified.

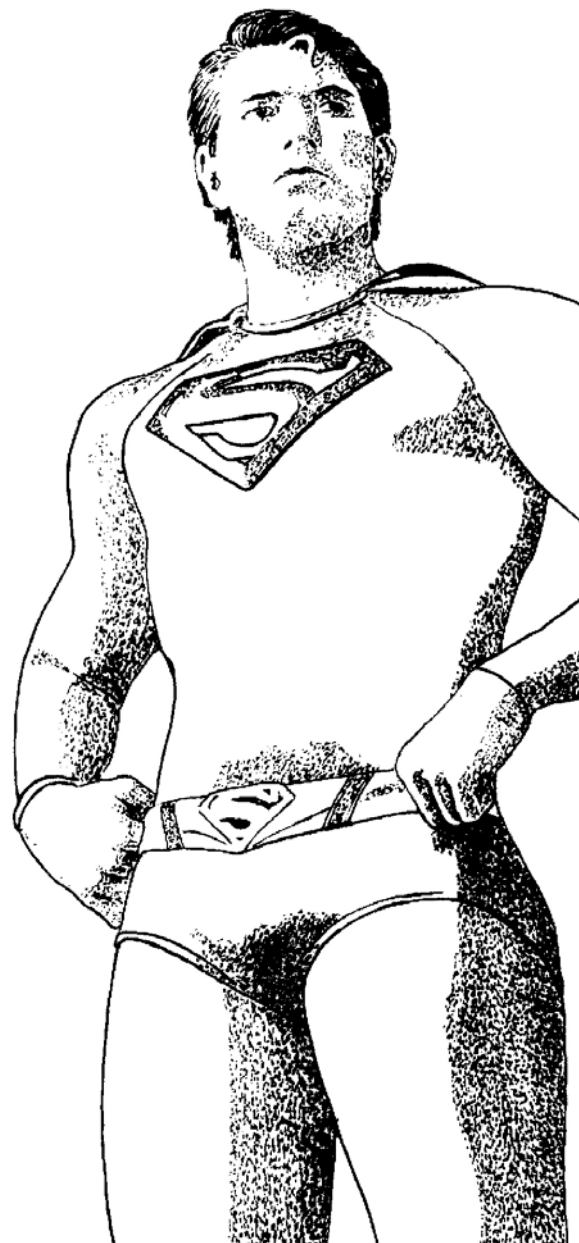
Job satisfaction

A survey was recently carried out to find out which workers were happiest in their jobs and which workers were the least happy. Of the 8 jobs below, which 5 do you think made people happy, and which 3 made people unhappy?

care workers, accountants, hairdressers, estate agents, plumbers, florists, chefs, people who work in media

Now look at these comments people have made about their jobs and decide which factors you consider the most important. Number them 1 to 10, 1 for the most important factor and 10 for the least important.

- "My job's quite challenging – I've got a lot of responsibility."
 "I work quite long hours but I earn a good salary, so I can't complain."
 "I often have to make big decisions at work, but I wouldn't have it any other way."
 "We're always having to improve our performance, so I have to do quite a bit of problem solving."
 "The company has offices in Europe and Asia, so I do a fair bit of travelling abroad."
 "I have to deal with the public quite a lot at work."
 "I often have to deal with stressful situations at work – it can be quite tough."
 "I get quite long holidays."
 "I have to work overtime during the busy periods at work, and there's no extra pay for it."
 "My work is quite varied – I'm not always stuck in the office."



In the workplace *Where do these people work?*

- | | |
|-----------------------|------------------|
| 1. Lifeguard | 8. Chef |
| 2. Artist | 9. Nurse |
| 3. Lawyer | 10. Cashier |
| 4. Check-out operator | 11. Tour Guide |
| 5. Mechanic | 12. Croupier |
| 6. Fitness instructor | 13. Secretary |
| 7. Bricklayer | 14. Receptionist |

kitchen	garage	courtroom	swimming pool	
hospital	coach	supermarket	gym	hotel
building site	casino	office	bank	studio

Four Italians on a driving holiday around Britain arrive in Worcester. After seeing the sign for the town they begin arguing about how the name should be pronounced. When they stop for lunch they decide to settle the argument, so one of them says to the girl who is wiping their table, "Can you tell us where we are, but say it very slowly?"
 "Sure, replies the girl, you're in Buurr ... gerrrKiiinng."

The Vikings

The influence the Vikings had on our language can still be seen today in place names ending in *-by*, which originally meant a farm, then a village, as in *Derby* and *Grimsby*. Words such as *get*, *hit*, *leg*, *low*, *skin*, *ill* and *want* are all of Viking origin.

The job finder *Read the statements below and choose the eight which best describe you.*

1. I have a strong need for harmony and co-operation.
2. I like to do things. I am not interested in long explanations.
3. I am confident, and I enjoy having responsibility.
4. I am interested in how and why things work.
5. I am very sociable.
6. I don't mind what I do with friends as long as they are happy.
7. I always focus on results.
8. I don't mind organising other people.
9. I am outspoken and assertive.
10. I love being the centre of attention.
11. I like to feel that what I do benefits other people.
12. I don't mind taking risks, and am prepared to approach things differently.
13. In my family I am the oldest (or only) child.
14. I excel at finding new solutions to practical problems.
15. I am very creative.
16. I am gentle and caring towards other people.
17. I am energetic and enthusiastic, and usually achieve positive results.
18. I don't need other people to motivate me – I do it myself.
19. I am logical, resourceful and intellectually quick.
20. I love travel and new experiences.



Now ask your teacher how to interpret your answers, and see if you fit into one of these categories.

The Supervisor	The Performer	The Counsellor	The Promoter	The Inventor
military leader, police officer, judge, writer, journalist, politician, business manager or administrator.	artist, singer, actor, photographer, musician, fashion designer, interior designer.	teacher, psychiatrist, health worker, social worker, psychologist.	sales executive, marketing executive, public relations executive, entrepreneur.	engineer, pilot, mathematician, scientist, anything to do with computers or new media.

Job adverts *Put the words in the box in the correct place in these two job adverts.*

About Face Ltd, suppliers to the professional hair & _____ trade, require a

Sales Assistant

Applicants should be well _____, show good initiative and be able to communicate well. Retail _____ would be an advantage. Driving licence essential as duties will include salon deliveries.

We trade Mon – Fri, no weekends, and offer a competitive _____ and incentive package. Apply in _____ to the Manager

Skinners Estate Agents requires Professional Salespeople

What we offer:

- Starting salary £15,500.
- Company car.
- Comprehensive training.
- Excellent _____ structure.
- A bonus on all _____ generated.

What we expect from you:

- Experience in _____.
- Self-discipline and motivation.
- Less than 3 job _____ in the last 5 years.
- Good communication _____.
- A good work ethic.

experience	sales	career	changes	salary
beauty	business	skills	writing	presented

LANGUAGE LEARNING ADVICE

Try and do something which involves using English every day, even if it's just for an hour or even half an hour. This could be just listening to songs in English, but don't be passive - get the lyrics from the internet (just type the title of the song and the word 'lyrics' into a search engine and you should find them) and learn the words and sing along.

